



KNIGHTDALE TOWN COUNCIL MINUTES

950 Steeple Square Court, Knightdale, North Carolina 27545

July 20, 2011

The Knightdale Town Council met at 7:00 p.m. at Knightdale Town Hall, 950 Steeple Square Court, Knightdale, North Carolina.

PRESENT: Mayor Russell Killen, Mayor Pro Tem Mike Chalk;
Councilors Jeff Eddins, Terry Gleason, Tim Poirier, and
James Roberson.

ABSENT: No one.

Staff Members Present: David York, Town Attorney; Seth Lawless, Town Manager;
Suzanne Yeatts, Town Clerk/HR Director; Chris Hills,
Planning Director; Fred Boone, Town Engineer; Tracy
Pedigo, Public Works Director; Jason Godwin, Assistant
Police Chief; Jimmy Overton, Finance Director; Jeff
Triezenberg, Senior Planner; and Keith Archambault, IT
Administrator.

Meeting called to order by Mayor Killen at 7:02 p.m.

WELCOME

Welcome by Mayor Killen.

INVOCATION

Invocation by Councilor Poirier.

ITEM I. ADOPTION OF AGENDA

**...Motion by Councilor Eddins to adopt the agenda. Motion seconded
by Councilor Gleason and carried unanimously.**

ITEM II. APPROVAL OF MINUTES

None at this time.

ITEM III. PRESENTATIONS, RECOGNITIONS, AWARDS

Departmental Plan Presentations

Fred Boone, Town Engineer, presented the Engineering department's goals and objectives for fiscal year 2012.

Chris Hills, Planning Director, presented the fiscal year 2012 plan from the Planning department and gave an update on the Town's website revision project.

Tracy Pedigo, Public Works Director presented the Public Works fiscal year 2012 plan and answered questions from Council.

Town Engineer Fred Boone addressed questions from Council regarding a safety concern at the intersection of McKnight Drive and Mulford Court.

ITEM IV. PUBLIC

Anyone may speak on an issue not included on tonight's agenda. Before speaking, please state your name and address.

A. Open to the Public

Paula Gavasto, 418 Mingocrest Drive, thanked the Town for maintenance at the vacant lot on Mingocrest Drive. Ms. Gavasto also asked for help from the Town regarding yard maintenance at vacant homes in Timber Ridge.

Mayor Killen suggested Ms. Gavasto speak with Code Enforcement Officer Ken Tyndall.

Ms. Gavasto inquired about oxygen masks for animals and made Council aware that the Timber Ridge Homeowners Association plans to donate a few masks to the fire department.

Ms. Gavasto spoke about her efforts to implement an anti-tethering ordinance for the entire county and requested the Town Council write a letter to County Commissioners regarding Knightdale's related ordinance.

Ms. Gavasto also asked for help in addressing the issue of unclean pools in Timber Ridge subdivision.

Mayor Killen suggested she contact other neighborhoods who may have similar concerns to inquire how they are addressed.

Ms. Gavasto suggested having juveniles clean up trash along roadways in Knightdale and expressed concern about grass clippings and debris along Parkside Commons Drive.

Mayor Killen instructed staff to research model ordinances addressing such.

B. Report on Citizen Inquiries

None at this time.

ITEM V. CONSENT AGENDA

Nothing at this time.

ITEM VI. ACTIONS REQUIRING PUBLIC HEARINGS

If you anticipate speaking during a public hearing at tonight's meeting, print your name and address on the form at the entry table. You must speak from the podium to assure accurate record of testimony. Large groups are asked to designate a spokesperson. If the Mayor announces that the hearing is a quasi-judicial public hearing, all speakers must be administered an oath by the Town Attorney.

None at this time.

ITEM VII. SET PUBLIC HEARINGS

None at this time.

ITEM VIII. TOWN ATTORNEY

Nothing at this time.

ITEM IX. OLD BUSINESS

ZTA-7-11 – Chapters 5 and 6 Clarifications
Ordinance #11-07-20-001

Councilor Tim Poirier exited at 8:07 p.m. and returned at 8:08 p.m.

Planner Jeff Triezenberg presented a zoning text amendment to amend Chapter 5 regarding Building Types and Architectural Standards and Chapter 6 regarding Environmental Protection of the Unified Development Ordinance.

Mr. Triezenberg recommended approval of ZTA-7-11 and adoption of the Ordinance.

...Motion by Mayor Pro Tem Mike Chalk to adopt the statement of plan consistency and reasonableness of action, to approve ZTA-7-11, and adopt Ordinance #11-07-20-001. Motion seconded by Councilor Poirier and carried unanimously.

ITEM X. NEW BUSINESS

None at this time.

ITEM XI. OTHER BUSINESS

Councilor Poirier suggested Council consider smoke-free parks in Town.

Mayor Killen instructed staff to research and report back to Council with a proposal.

Councilor Poirier announced East Wake Soccer's intention not to use the Forestville Road field this fall due to field conditions and asked if staff is addressing these issues.

Mayor Pro Tem Chalk suggested staff improving conditions of the field while it is not in use.

Public Works Director Tracy Pedigo explained that staff intends to aerate the field but due to the conditions of the field and limited resources, the Town has not been able to make the necessary improvements.

ITEM XII. COMMITTEE REPORTS

A. Planning and Engineering
No report.

B. Finance
No report.

C. Public Safety
No report.

D. Nominating
No report.


E. Liaison Reports
No report.

ITEM XIII. CLOSED SESSION FOR LEGAL OR PERSONNEL MATTERS

ITEM XIV. ADJOURNMENT

...Motion by Councilor Roberson to adjourn at 8:13 p.m. Motion seconded by Councilor Eddins and carried unanimously.



Mayor Russell B. Killen

Town Clerk Suzanne M. Yeatts